

SOUTH WAIRARAPA DISTRICT COUNCIL

13 DECEMBER 2017

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the Planning and Environment Group Report.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

Trees

Work on the proposed plan change to update the list of protected trees has halted temporarily.

The list provided by the Tree Advisory Group in Greytown covers at least 338 trees and perhaps a further 120 trees within larger 'groups' of trees listed. This number of trees may be difficult to justify under the Resource Management Act 1991.

In addition supporting reasons for listing this many trees has not been provided and there is no indication of landowner support.

Accordingly the TAG has been asked to review its list and then make prioritised suggestions of trees for evaluation (under the STEM system) and consideration by Council.

In terms of the review of the existing listed trees, this process is now complete. This detailed tree by tree review (as per the legislation) suggests that a number of currently listed trees should not have been listed given their STEM scores.

This will need to be considered by Council prior to the final drafting of a Plan Change to list trees, if this eventually proves necessary.

Martinborough Residential Growth

Work has begun formulating a work programme for determining residential expansion area(s) for Martinborough. Discussions with consultants who will undertake the technical and environmental planning work, along with key Council officers, have commenced.

An offer for service will be developed by the consultants for consideration and if appropriate a contract for service will then be agreed before Xmas.

The first step will be to commence a detailed evaluation of the preferred development area identified in the "*Martinborough Urban Area: Residential growth focus, a process for exploring growth options*" report adopted by Council at its meeting in April 2017.

This will involve work on infrastructural services (sewer, water supply and stormwater), land suitability (contaminant risk, bearing capacity, topography and features) and zone structure under the Wairarapa Combined District Plan.

The aim of this work is to provide Council with sufficient information to make a decision to rezone the land from rural to urban (residential) and to apply an appropriate set of controls for the management of development, over that land.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS.
s.223 certificates issued within 10 working days	100%	89%	NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS.

Council received 8 applications between 1 October 2017 and 31 October 2017. This reflects a slow-down in the number of property sales being transacted over the last 2-3 months.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY TO 31 ST OCTOBER 2017	PREVIOUS YTD 1 JULY TO 31 ST OCTOBER 2016	PERIOD 1 ST OCTOBER TO 31 ST OCTOBER 2017	PREVIOUS PERIOD 1 ST OCTOBER TO 31 ST OCTOBER 2016
Standard LIMs (Processed within 10 working days)	62	75	12	18
Urgent LIMs (Processed within 5 working days)	20	28	6	4
Totals	82	103	18	22

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.74%	NCS – 130 of 133 CCC’s were issued within 20WD. NCS status error caused incorrect report data for 3 CCC’s which went overtime.
Building consent applications are processed within 20 working days	100%	100%	NCS – 165 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF’s and Swimming Pools	Yes	Yes	<p>Building Consents The BCA has inspected all new work to ensure compliance (328 inspections).</p> <p>BWOF’s Total of 169 – average of 3 audits per month required, 2 audited in October.</p> <p>Swimming Pools Total of 279. – average of 8 audits per month required, 7 audited in October.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed potential Earthquake Prone Buildings (EQP). Letters are yet to be sent to owners advising them of their buildings status.</p>

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	12	\$1,597,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	11	\$350,514
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	136	\$19,026,721
Other (public facilities - schools, toilets, halls, swimming pools)	7	\$310,200
Totals	166	\$21,284,435

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Visits to South Featherston Primary prior to Christmas and Featherston Primary after Xmas are now proposed.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 75/75
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	100%	Three attacks on pets, one attack on a person, no attacks on stock.

INCIDENTS REPORTED 1 – 31 OCTOBER 17	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	1	-
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	4	-	2
Lost Dogs	8	3	3
Found Dogs	6	3	1
Rushing Aggressive	1	1	2
Wandering	29	7	12
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	1	1	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls - 2 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls - 1 incident

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 31 OCTOBER 17
Stock	3

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY TO 31 OCTOBER 2017	PREVIOUS YTD 1 JULY TO 31 OCTOBER 2016	PERIOD 1 OCTOBER TO 31 OCTOBER 2017	PREVIOUS PERIOD 1 OCTOBER TO 31 OCTOBER 2016
Total	21	33	8	11

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	22.6%	31 premises are high or medium risk. 7 have been inspected to date. The rest are programmed for a compliance check during the 2017/18 reporting period.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	CLEG has not scheduled any enforcement activity in South Wairarapa to date.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 31 OCTOBER 2017	PREVIOUS YTD 1 JULY 2016 TO 31 OCTOBER 2016	PERIOD 1 OCTOBER 2017 TO 31 OCTOBER 2017	PREVIOUS PERIOD 1 OCTOBER 2016 TO 31 OCTOBER 2016
On Licence	11	8	8	4
Off Licence	4	8	2	1
Club Licence	1	3	0	0
Manager's Certificate	40	35	9	4
Special Licence	19	16	10	6
Temporary Authority	0	0	0	0
Total	76	70	29	15

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1st – 31st October 2017, one notice relating to trees and hedges was issued, three litter and one abandoned vehicle complaint were processed.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment